

Submitting Training Dates to the Statewide Training Calendars

We all get calls from clients throughout the state asking where they can get recertification credits anywhere close to them. The first thing we do is to pull up the Statewide Calendar of Extension Recertification Training Locations located on our Pesticide Information Program web site. The calendar was developed at the specific request of agents. If you are not putting your trainings on the calendar, neither we nor your fellow Extension agents can advise clientele of training opportunities which might be available to them close by.

Please submit your training dates using the web form found under **Submit Your Training Dates** in the Hot Stuff section of our PIP web site: <http://entweb.clemson.edu/pesticid/clemonly/forms/patform2.htm> This is a password protected area of the web site, so you will be prompted to enter your Clemson University userid and password before this form will come up on the screen.

The web form looks like this:

The screenshot shows a web browser window titled "PESTICIDE APPLICATOR TRAINING DATES FORM - Microsoft Internet Explorer". The address bar shows the URL: <http://entweb.clemson.edu/pesticid/clemonly/forms/patform2.htm>. The form content is as follows:

PESTICIDE APPLICATOR TRAINING DATES SIGNUP FORM

All fields on this form must have an entry before submission will be accepted !
[Click here for further explanation](#)

Name of instructor:	<input type="text"/>	Telephone:	<input type="text"/>	Email Address:	<input type="text"/>
County:	<input type="text"/>	Type of Training: (click one)	<input type="text" value="Private Applicator Certification Training"/> <input type="text" value="Recertification Training"/>		
Training Date:	<input type="text"/>	Location of Training:	<input type="text"/>	Time:	<input type="text"/> AM/PM: <input type="text" value="AM"/> <input type="text" value="PM"/>
Comments:	<input type="text"/>				

If you do NOT wish to be contacted by Email, type N/A in the space provided for your Email address.

Comments include "Space limited", "Must pre-register at least one week in advance", etc.

If you have no additional comments, type NONE in the space provided for Comments.

Submit Clear Form

1. All fields on this form must have something typed in them before submission will be accepted. If a field does not pertain to you, or you do not wish to fill anything in it, just type N/A or NONE in that field. (For example, if you do NOT wish to be contacted by Email, type N/A in the space provided for your Email address.)
2. The fields are longer than they appear on screen, so keep typing within a given field until you say everything you want to say. You can have as much or as little detail as you would like. We will make it fit. Comments may include "Space limited", "Must pre-register at least one week in advance", etc. If you have no additional comments, type NONE in the space provided for comments.
3. When you complete the form, click on the Submit button at the bottom of the page. All the information you typed into the form will be emailed to us exactly as it was written and will be transferred onto the Statewide Calendar.
4. Thank you!